

## 1. Important Notes:

- a) From 28 Dec 2020, the church may conduct congregational and other worship services at places of worship, with up to 250 persons. From 30 January 2021, we will be increasing the seating capacity to 130 (comprises of 3 zones) due to the physical constraints of the premises.
- b) The sanctuary at level 2 is divided into 2 zones – A and B (each zone with no more than 50 attendees). Seating areas at level 3 is set as Zone C (no more than 30 attendees).
- c) The worshippers will be assigned to one of the three zones and use the designated gate to enter or exit the church.
- d) If you require lift access, please indicate this during your registration so that you will be assigned to Zone A.
- e) For worshippers who are assigned to Zone B, they will use the staircase next to room 107 to enter and exit the sanctuary.
- f) For worshippers who are assigned to Zone C, they will use the main staircase to enter and exit the seating area from level 3.
- g) Due to limited space, the offering boxes will be placed on the pew next to the entrance of the sanctuary. You are encouraged to put your offering into the offering boxes when entering or leaving the sanctuary.
- h) Members are encouraged to use Online offering modes.

## 2. Before you come:

- a) Read the following instructions carefully.
- b) Ensure that you have registered for the on-site worship service.
- c) Attend only the worship service that you have registered for.
- d) Confirm the zone that you are allocated. If required, indicate that you need to use the lift during registration so that you will be allocated to Zone A.
- e) Do not come to the church if you are not feeling well.
- f) Do not come too early. Admission will only start **15** minutes before the worship service.

## 3. When you reach:

- a) Please take note of the zone that you have been assigned to before coming to church.
- b) For those driving, park your car at the nearby car parks (no parking in the church on Sunday).
- c) If you are assigned to Zone A, proceed to Gate 1 for admission. Use the toilets at level 1 only.
- d) If you are assigned to Zone B, proceed to Gate 3 for admission. Use the toilets at level 2 only, which is accessible via the staircases next to room 107.
- e) If you are assigned to Zone C, proceed to Gate 2 for admission. Use the toilets at level 4 only.
- f) Follow the signs and instructions of the ushers.
- g) Use “SafeEntry” to check-in.
- h) If you do not use SafeEntry mobile app, please present your identify card (e.g. NRIC, PA Passion card, transport concession card etc.) or TraceTogether Token for scanning.
- i) Turn on the “TraceTogether” Mobile App if you have it installed on your mobile phone.
- j) Keep 1-metre apart when you are waiting for admission.
- k) Stand in front of the contactless thermometer to take your body temperature (You will not be allowed to join the worship service if your body temperature is higher than or equal to 37.5°C).
- l) Use hand sanitizers at the registration counter to clean your hands.

- m) Keep the place clean.
- n) Proceed to the sanctuary only upon guidance of the ushers.
- o) Use the staircases as much as possible. The lift is reserved for the needy of Zone A.

#### 4. During the worship service:

- a) You will receive a pack of sanitizing wipe from the ushers to wipe your seat **after** the service before you leave the sanctuary.
- b) Observe the 1-metre safe distance between each other and sit separately with the guidance of the signs on the pews.
- c) Wear a face mask at all times **but can give spoken responses (no singing is allowed).**
- d) Do not cross or mingle with the people from the other zones.

#### 5. After the worship service:

- a) Wipe your seat after the service with the sanitizing wipe provided.
- b) Do not mingle after the worship service and exit the sanctuary using the nearest exit.
- c) Leave the church premises **immediately** by Gate 1 for Zone A, Gate 3 for Zone B **and Gate 2 for Zone C**. Failing to comply will delay the start of the next worship service.
- d) Check out in the “SafeEntry” Mobile App or present your identify card for scanning at the exit.

## 1. 重要須知

- a. 从 2020 年 12 月 28 日起，教会可在礼拜场所举行会众和其他礼拜活动，最多可容纳 250 人。从 2021 年 1 月 30 日起，由于教会场地的限制，我们将把座位数增加到 130 个（由 3 个区域组成）。
- b. 大堂将会分为 2 个区域（A 和 B），每个区域最多容纳 50 人。3 楼大堂的座位区域设置为 C 区（最多容纳 30 人）。
- c. 教会将分配参加崇拜的人士去 3 个区域，每个区域都会有自己独立的进出口。
- d. 如果你需要使用电梯去大堂，请在登记参加崇拜时注明，教会将在区域 A 给您预留位置。
- e. 在 B 区域进入教会参加崇拜的人士将会使用 107 课室旁边的楼梯进入及离开。
- f. 在 C 区域进入教会参加崇拜的人士将会使用中间的楼梯进入及离开 3 楼大堂的座位区域。
- g. 考虑到行动空间的限制，奉献箱将放置在圣所入口旁边的长椅上。教会鼓励您在进入或离开大堂时将奉献放入奉献箱。
- h. 教会鼓励参加崇拜的人士使用网上奉献的方式进去奉献。

## 2. 来教会前：

- a. 仔细阅读以下守則。
- b. 确认您已登记参加当天的现场崇拜。
- c. 只能参加您所登记的崇拜。
- d. 请确认好你属于的区域，如果你需要使用电梯请在登记参加崇拜时和负责人注明。
- e. 如您感到有任何的不适，请不要来教会。
- f. 不要太早到达教会，您只能在崇拜开始前 15 分钟进入教会。

## 3. 来到教会时：

- a. 请在去教会前再次确认你所属于的区域。
- b. 教会在主日禁止停放车辆。如您驾车前来，请把车停放在附近的停车场。
- c. A 区域的崇拜的人士请从 1 号大门进入教会，并只能使用 1 楼的厕所。
- d. B 区域的崇拜的人士请从 3 号大门进入教会，请使用 107 课室旁边的楼梯进入大堂，只能使用 2 楼的厕所。
- e. C 区域的崇拜的人士请从 2 号大门进入教会，并只能使用 4 楼的厕所。
- f. 遵循标志及听从当日侍奉人员的指挥。
- g. 使用“SafeEntry”登记进场。
- h. 如果您不使用“SafeEntry”移动应用程序，请出示您的身份证（例如 NRIC, PA Passion 卡，运输优惠卡等）或“合力追踪”携手防疫器进行扫描。
- i. 如您有下载“合力追踪”应用程式，请确保应用程式已打开。
- j. 在排队进入教会时，请确保一米的安全距离。
- k. 按照指示站在非接触式温度计的前面测量您的体温，如您的体温高于或等于 37.5 度，您将不被允许进入教会。
- l. 使用教会提供的消毒搓手液。
- m. 保持教会的清洁。
- n. 听从当日侍奉人员指挥进入大堂参加崇拜。
- o. A 区域的崇拜的人士请尽量使用楼梯，把电梯让给年长者或有需要的弟兄姊妹。

#### 4. 参加崇拜时:

- a. 您将会收到一张消毒纸巾，请在崇拜结束后，清洁您的座位后才离开。
- b. 按照大堂座椅上的指示并保持一米安全距离。
- c. 崇拜全程必须佩戴口罩但可以做出口头回应（禁止唱歌）。
- d. 请勿与其他区域的崇拜人士交谈或者接触。

#### 5. 崇拜结束后:

- a. 使用之前收到的消毒纸巾，清洁座椅后才离开。
- b. 不要在大堂内逗留，安全有序地从最近的出口离开。
- c. 请在崇拜结束后立刻离开教会，A 区域的崇拜的人士从 1 号门离开，B 区域的崇拜的人士从 3 号门离开，C 区域的崇拜的人士从 2 号门离开。如果不遵守，将耽误下一个崇拜聚会的开始。
- d. 使用“**SafeEntry**”登记离场或者出示你的证件扫码离开。